

Change Board Meeting 82

20 September 2023

■ Agenda

1. Approval of previous meeting minutes
2. Actions outstanding
3. Change Board votes
4. Change Board 2024 meeting dates
5. AOB

Agenda Item 1

Approval of previous
meeting minutes
Rachel Black (SECAS)

■ Recommendations

- No comments received
- **APPROVE** these minutes as final

Agenda Item 2

Actions outstanding
Rachel Black (SECAS)

■ Actions Outstanding

Ref	Action	Owner	Update	Status
71/01	The DCC to provide a view on the share of the MP162 costs each Supplier would be apportioned.	DCC	The DCC are currently in discussions with service providers to determine what the Pre-Integration Testing (PIT) costs will be.	Open
76/01	SECAS to confirm how the wider work on decisions around Device installation end dates will be taken forward.	SECAS	We are still in discussion with the TABASC Chair.	Open

Agenda Item 3

Change Board Votes

■ MP167B 'REVIEW OF SEC DOCUMENTS (DCC INTERNAL SYSTEMS CHANGE GOVERNANCE)'

Bradley Baker

Raised by Tom Rothery from DCC
Self-Governance

■ MP167B: OVERVIEW

- The SEC Sub-Committee Chairs requested that projects and programmes outside of scheduled SEC Releases are also subject to sufficient testing. This relates specifically to projects and programmes that may impact DCC Users.

Issue



- There is currently a potential risk to the operational and security processes without having sufficient prescribed testing and assurance in place for DCC projects.

Impact

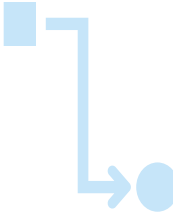


- Define the PAP, and reference the document in the SEC. This will obligate the DCC to adhere to the document when it is initiating a project or programme with potential DCC User impacts.

Proposed Solution



■ MP167B: ASSESSMENT OF CHANGE



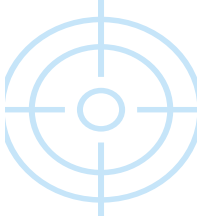
Impacted Parties

- DCC



Costs

- SECAS implementation costs



Target Release

- February 2024 SEC Release



Benefits

- Referencing the PAP within the SEC will ensure the DCC follows an agreed policy when initiating a project or programme with potential DCC User impacts.

SEC Objective (a), (e) and (g)

- (a) Facilitate the efficient provision, installation, operation and interoperability of smart metering systems at energy consumers' premises within Great Britain.
- (e) Facilitate innovation in the design and operation of energy networks to contribute to the delivery of a secure and sustainable supply of energy.
- (g) Facilitate the efficient and transparent administration and implementation of the SEC.

■ MP222: MRC RESPONSES



Key comments

- “Any DCC projects or programme that impact Users should be subject to visibility and scrutiny.”
- “We agree that the requirements in the PAP should be formalised”
- “We stress that DCC’s priority should always be on delivering economically and operationally efficient results”
- Better facilitating SEC Objectives (a), (b), (e) and (g).

■ FEEDBACK FROM THE CHAIRS

Chairs' feedback

Further detail surrounding testing to be included akin to the expired SEC Section T.
Detail to be added to reference the SSC and SMKI PMA where required.
Detail to be added surrounding LSC, Component Readiness and Residual risks/issues.

SECAS actions

The Modification Report has been updated to include further detail surrounding the PAP contents (including Deploy/Go-Live).
SECAS advises that the PAP will be updated ahead of MP167B's implementation, factoring in the Chairs' comments to bolster testing, security and assurance requirements.

■ MP167B: RECOMMENDATIONS

- **AGREE** this Modification Proposal should proceed to vote
- **DETERMINE** whether this Modification Proposal should be **APPROVED** or **REJECTED** under Self-Governance
- **PROVIDE** rationale for this decision against the General SEC Objectives

■ MP245 'SMKI Document Set Changes 2023'

Mohammedanwar Sumro

Raised by Gordon Hextall on behalf of the Smart Metering Key Infrastructure (SMKI) Policy Management Authority (PMA)

Self-Governance

MEDIUM

■ MP245: Overview

- The SMKI PMA has conducted a review of the SMKI Document Set
- Identified multiple inconsistencies between documentation and live processes

Issue



- Ambiguity, incorrect references and misalignment to real world processes can cause confusion and frustration for Parties

Impact

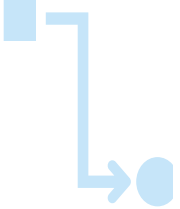


- A variety of SEC Appendices affected
- Documentation to be updated to align
- DCC ID verification process to state video calls acceptable as opposed to in person face to face meeting

Proposed Solution



■ MP245: Assessment of Change



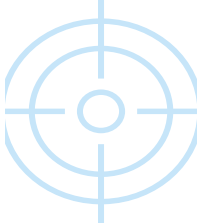
Impacted Parties

- Large Suppliers
- Small Suppliers
- Electricity Network Operators
- DCC



Costs

- SECAS implementation costs



Target Release

- Nov 2023 SEC Release



Benefits

- Clarity and alignment of information

SEC Objective (g)

(g) To facilitate the efficient and transparent administration and implementation of this Code

■ MP245: MRC Responses



Key comments

- Alignment of information shown in SMKI Document Set
- All parties will indirectly benefit from MP245 as there should be greater clarity and transparency that will bring the documents in line with the current procedures

■ MP245: Recommendations

- **AGREE** this Modification Proposal should proceed to vote
- **DETERMINE** whether this Modification Proposal should be **APPROVED** or **REJECTED** under Self-Governance
- **PROVIDE** rationale for this decision against the General SEC Objectives

Agenda Item 4

Impact Assessment Request

■ MP207 'Allowing Registered Supplier Agents to Maintain Meter Firmware'

Liz Woods

Raised by Tom Woolley from SMS Plc

■ MP207: Overview

- Only Suppliers are currently able to deploy and activate firmware.
- RSAs are authorised to maintain the Supplier's meters but unable to maintain Device Firmware.

Issue



- Burden of maintaining meter firmware versions solely on Suppliers
- Suppliers that use RSAs, leads to inefficiencies in Smart service
- Increased risk of Device firmware becoming outdated & more vulnerable to security breaches
- Reduced interoperability of Devices

Impact

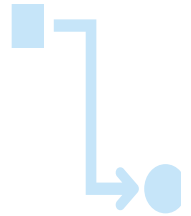


- Allow RSAs to deploy firmware (SRV 11.1 'Update Firmware')
- Suppliers will still need to activate firmware following the deployment.
- No changes to User CIO Assessment.

Proposed Solution



■ MP207: Assessment of Change



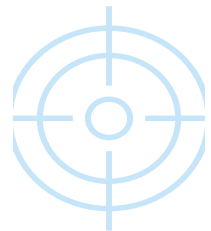
Impacted Parties

- Suppliers
- Other SEC Parties (RSAs)
- DCC



Costs

- £151,000 - £350,000
- £13,127 to request IA



Target Release

- June 2025 SEC Release



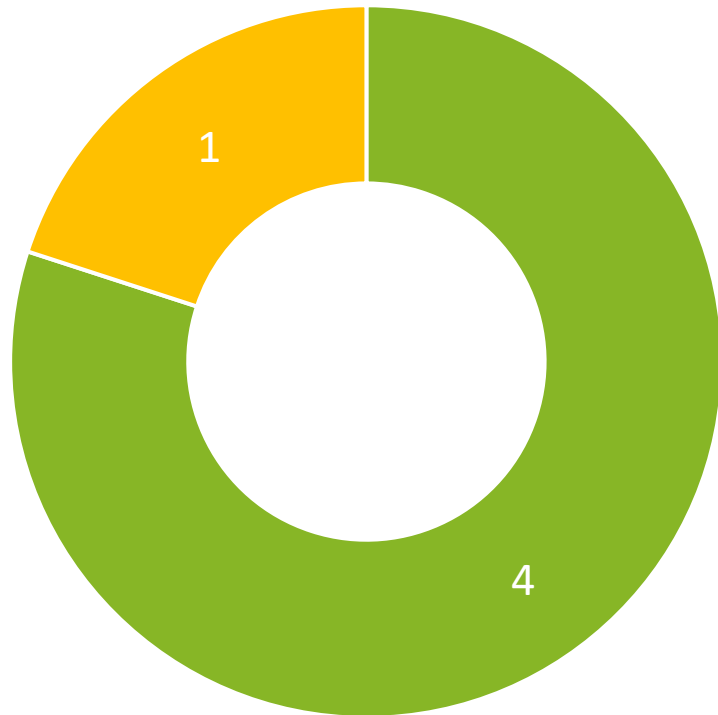
Benefits

- Assist Suppliers to maintain firmware

SEC Objective (a)

(a) facilitate the efficient provision, installation, and operation, as well as interoperability, of Smart Metering Systems at Energy Consumers' premises within Great Britain

■ MP207: Industry views



■ Large Supplier

■ Small Supplier

Key comments

- Five responses, none agreed with solution
- Suppliers noted impacts:
 - Cost for the change regardless if using change or not (£100k-£500k)
 - Change to internal processes to accommodate
- What were impacts to consumers?
 - No discernible benefit
 - Additional cost ultimately paid by consumer
- Mod should not be approved
- Working Group does not believe an FIA should be requested

■ MP207: Working Group comments (1/2)

Benefits

- Three million meters on walls which are not operating in smart mode, which need a firmware update
- Proposer is trying to provide a solution to Suppliers who do not have the resource to do this themselves
- Meters on unsupported firmware might have been less, if the Firmware had been updated historically.

■ MP207: Working Group comments (2/2)

Concerns

- A need, or desire, for the change should be demonstrated.
- If this was such a large issue as the Proposer claimed to be, why was this not raised by a Supplier.
- During Refinement Consultation, none of the Supplier respondents were supportive of this modification nor indicated a desire for this service.
- Only a percentage of those three million meters are known to not be able to have the firmware upgraded.
- This issue should be resolved by performance improvement through OPSG rather than need a modification.

■ MP207: Recommendations

- **AGREE** that this DCC Impact Assessment should be requested

Summary	
Costs for DCC IA	£13,127
Timescales to complete	40 working days
ROM costs to end of PIT	£151,000 to £350,000

Agenda Item 5

Change Board 2024 Meeting
Dates

■ Change Board 2024 meeting dates

CSC meeting date	Change Board meeting date
Tuesday 19 December 2023	Wednesday 24 January 2024
Tuesday 16 January 2024	Wednesday 21 February 2024
Tuesday 20 February 2024	Wednesday 27 March 2024
Tuesday 19 March 2024	Wednesday 24 April 2024
Tuesday 16 April 2024	Wednesday 22 May 2024
Tuesday 21 May 2024	Wednesday 26 June 2024
Tuesday 18 June 2024	Wednesday 24 July 2024
Tuesday 16 July 2024	Wednesday 21 August 2024
Tuesday 20 August 2024	Wednesday 25 September 2024
Tuesday 17 September 2024	Wednesday 23 October 2024
Tuesday 15 October 2024	Wednesday 20 November 2024
Tuesday 19 November 2024	Wednesday 18 December 2024

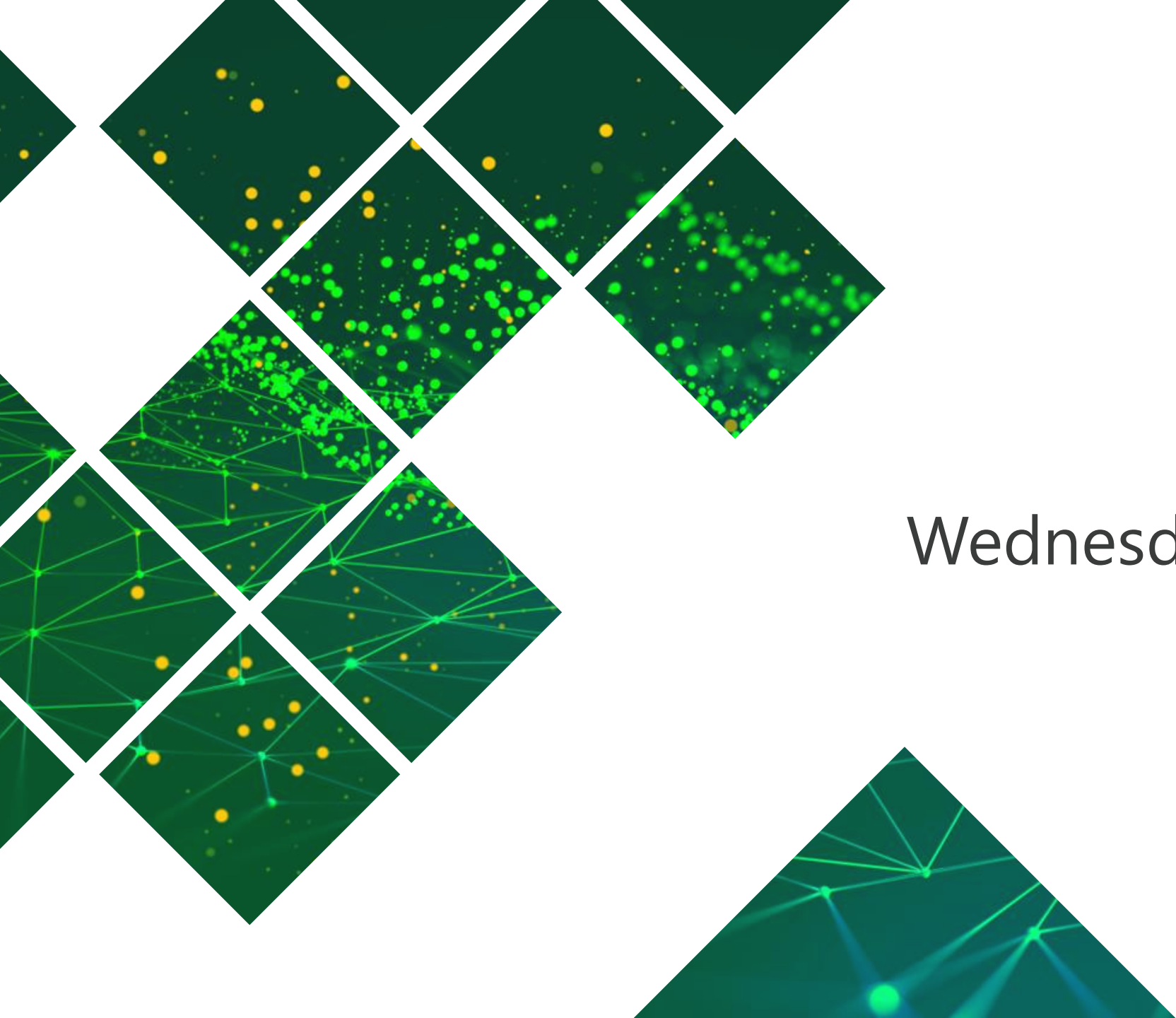
■ Recommendations

- **APPROVE** the Change Board 2024 meeting dates

Agenda Item 5

Any Other Business

- No other business



Thank you for
attending

Next meeting:
Wednesday 25 October 2023